

**MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL
HELD AT THE CHURCH ROOM, RADLEY, ON THURSDAY, 27 JULY 2006
AT 7.30 PM**

PRESENT: Cr B Mott (in the Chair)
Crs Crowley, Rogers, D Standen, J Standen, Wilson, Wyatt
One member of the public

98/06 APOLOGIES FOR ABSENCE

Apologies for absence were received from Crs Henderson, Johnston, Nutt and Wren.

99/06 DECLARATIONS OF INTEREST

Cr Crowley declared a personal but non-prejudicial interest as set out in the Standards Board for England lobby group, dual-hatted members and the Code of Conduct, top paragraph, page 7 in relation to matters relating to the Radley Lakes.

Cr Mott declared an interest under the item Accounts for Payment as a prize had been awarded to his wife at the Garden Competition.

There were no other Declarations of Interest.

**100/06 MINUTES OF THE ORDINARY MEETING OF PARISH COUNCIL, 22
JUNE 2006**

The Minutes of the Ordinary Meeting of the Parish Council held on the 22 June 2006 were **APPROVED** and signed by the Chairman with the following amendment:

Minute 81/06 should read: “....Cr D Standen reported the death of Mr Barry Carpenter ...”

101/06 BUSINESS ARISING OUT OF THE MINUTES

- (a) **VILLAGE HALL MANAGEMENT COMMITTEE:** It was not yet known whether it would be possible for the Parish Council to have two representatives.
- (b) **DEPARTMENT FOR TRANSPORT – GREATER WESTERN FRANCHISE - DRAFT TIMETABLE:** It was noted that the latest draft timetable seen by the OCC showed an hourly Sunday service for Radley between 0900 and midnight. The timetable was expected to be finalised shortly.
- (c) **OXFORDSHIRE ASSOCIATION OF LOCAL COUNCILS – GARDEN BOUNDARY HIGH HEDGES:** It was noted that the OALC Executive Committee had agreed to raise the matter via NALC so that a change in

legislation could be sought as the situation was felt to be unjust and unfair to complainants.

- (d) **VILLAGE POND:** A date for the meeting with Mr Rod D'Ayala had yet to be arranged. It was noted that Mr Beckett had indicated that the pond was the responsibility of the school governors, and the Clerk was asked to inform him of the current position.
- (e) **CCTV SECURITY SYSTEM:** This was being followed up.
- (f) **GOOSEACRE RECREATIONAL FIELD – BOUNDARY RESPONSIBILITY:** No further information had been received from the Bursar.
- (g) **LAND REGISTRY – VOLUNTARY REGISTRATION:** The Clerk was obtaining the necessary forms.
- (h) **RESURFACING OF CAR PARK, CHURCH ROAD:** It was noted that the car park resurfacing had been undertaken.
- (i) **PLAY AREA:** The broken slab and the cracks in the safety surface were being followed up.
- (j) **KENNINGTON PARISH COUNCIL – VILLAGE/PARISH ACTION PLAN:** The Clerk had ascertained that action was not taking place very quickly on this.

102/06 POLICE MATTERS

There was discussion on the unsocial behaviour at the Radley playing fields, and the action the police were taking. The problems had happened since a Dispersal Order had been put on Peachcroft Shopping Centre, and the youths were now meeting at Radley. Mr Palfreyman reported that the police were visiting the area regularly, and would be patrolling more during the school holidays. There had also been trouble around the boathouse in Lower Radley, and the police were in touch with Radley College. The Clerk was asked to write to Chief Inspector Purnell thanking the police for the action taken in relation to the nuisance on Gooseacre.

103/06 PLANNING MATTERS

- (i) **New Applications**
 - (a) RAD/237/103 and RAD/237/104-LB – Proposed single storey extension and alterations to D Social to form prefect's room, Radley College: No objections
 - (b) RAD/19682 – Proposed two storey extensions, 4 Drysdale Close: No objections
 - (c) RAD/19685 – Refurbishment of existing boathouse, including new pitched roof and external insulated cladding, The New Boathouse, Lower Radley: No objections

- (d) RAD/9130/4 – Proposed single storey replacement utility room to rear, 19 New Road: No objections subject to neighbours’ comments.
- (ii) **Permission Given:**
 - (a) RAD/2403 – Addition of a conservatory to rear of property, 4 Catharine Close
 - (b) RAD/237/100 – Proposed new staff housing, Radley College
- (iii) **Misc:**
 - (a) RWEnPOWER – filling of gravel pits: Councillors discussed the decision of the OCC Planning Committee on the 10 July 2006, expressing concern about the way the planning application was handled. A letter, setting out the reasons for concern, had been sent on behalf of the Parish Council immediately after the OCC meeting, and the Clerk was asked to write again following the full meeting of the Parish Council. In addition, **IT WAS AGREED** that a letter should be sent to the Secretary of State asking her to call-in the application for detailed consideration, and setting out the reasons why the Parish Council considered that the OCC planning application needed fuller investigation.

A written report from Cr Johnston was noted. It outlined the reasons why he had urged the OCC Committee to reject the application, and indicated that at the Vale of White Horse Council Meeting on 20 July 2006 he had moved an emergency motion asking the Vale to urge the Secretary of State to call the matter in. This motion was passed.

The Parish Council noted the letter and pamphlet from RWE Npower, and correspondence from Save Radley Lakes.

- (b) RAD/237/101 AND RAD/237/102-LB – Erection of two boarding accommodation blocks incorporating alterations including extensions to Listed Buildings 6 and 7 Chestnut Avenue being Socials 9 and 10, Radley College: The Parish Council noted the correspondence from the Bursar at Radley College which indicated that the line of the Green Belt was being altered and the planning application was in line with the new boundary. This information had been confirmed with the Vale of White Horse DC Planning Officer. The Parish Council **AGREED** not to withdraw its comments on this planning application.

104/06 FUTURE OF VILLAGE SHOP

Cr Wyatt reported that since the last meeting the Steering Group had visited the community shop at Finstock, and were undertaking further research into the viability of a village shop.

Cr Mott reported that he had been in touch with Budgens again. They considered that the shop site in Radley was too small for a retail outlet, but had offered to give a free delivery service to residents of Radley.

105/06 FINANCIAL MATTERS

- (a) REPORT OF FINANCE AND ADMINISTRATION COMMITTEE, 20 JULY 2006

Cr Crowley presented the report. It was noted that he had been appointed as Chairman for the year 2006/2007, and Cr Rogers as Vice-Chairman for the same period.

It was noted that Cr Nutt had been appointed as the Playing Field Coordinator for a further twelve months

The following matters were reported:

- (a) KEYS FOR SPORTS PAVILION: The Clerk would order the additional key for the Radley Youth Football Club. A review of key holders would be undertaken.
- (b) ANNUAL PARISH MEETING, FRIDAY, 12 MAY 2006: **IT WAS AGREED** that a copy of the audited accounts be circulated to those attending the Annual Parish Meeting.
- (c) STREET LIGHT COVERING CAR PARK: Cr Standen reported that the work had been undertaken.
- (d) REPORT ON INCOME AND EXPENDITURE FOR 2006/2007: Details of the Income and Expenditure up to 30 June 2006 was accepted by the Parish Council. It was reported that the Committee had reviewed these details, and discussed the huge balance. The Parish Council **AGREED** the recommendations of the Committee:
- (i) The Parish Council should investigate the possibility of investing in the shares for the Village Shop, if it was decided to proceed with the purchase of the shop premises in Church Road. The Clerk reported that she had asked the OALC for advice.
 - (ii) The Parish Council should investigate the possibility of buying land for recreational purposes.
 - (iii) The Parish Council should proceed with the provision of additional bus shelters in the Parish. The following sites were mentioned as possibilities:
 - 1. Foxborough Road – opposite the existing bus shelter
 - 2. Pebble Hill - opposite the brick built bus shelter

Cr Standen reported that the OCC scheme for funding bus shelters was still in operation, and the Clerk was asked to obtain details of the scheme.

- (e) REVIEW OF STANDING ORDERS AND FINANCIAL INSTRUCTIONS: **IT WAS AGREED** that the draft documents should be circulated to the Chairman, Vice-Chairman and Chairman of the Finance and Administration Committee, with details of differences between the current documents and the NALC recommended documents.
- (f) TO REVIEW THE REGISTER OF RISKS: **IT WAS AGREED** that the Register of Risks for 2005 be accepted by the Parish Council for 2006, with an update on the insurance values and the correct site of the second notice board. An amended copy would be circulated to the next meeting.
- (g) REVIEW OF PLAYING FIELD MATTERS:
 - (i) BOOKING FORM AND TERMS AND CONDITIONS OF USE: **IT WAS AGREED** that the Booking Form and Terms and Conditions of Use continued to be used with minor amendments.
 - (ii) REVIEW OF COSTS OF RUNNING SPORTS PAVILION/PLAYING FIELD: The costs were reviewed and:
 1. **IT WAS AGREED** that the Parish Council would meet up to £750 of the cost of gas, electricity and water, in line with the estimates.
 2. **IT WAS AGREED** that there should be no alteration in the charges for use of the sports pavilion and recreational field.
 3. **IT WAS AGREED** that a “No Smoking” notice should be provided in the kitchen.
 - (iii) REVIEW OF APPOINTMENT OF CLEANER/CARETAKER: The Parish Council **AGREED** that the appointment was working well.
 - (iv) REVIEW OF GRASS CUTTING ARRANGEMENTS: It was **AGREED** that the grass cutting arrangements were working well. **IT WAS AGREED** that it should be stressed to users that they could not undertake any grass cutting or other action without the specific approval of the Parish Council.
 - (v) DECORATING: **IT WAS AGREED** that a letter of thanks be sent to the Radley Youth Football Club for the decorating already undertaken.
 - (vi) REPAIR WORK/DECORATING OF OUTSIDE OF PAVILION: The new slope had been installed, and Committee members

considered that this was much better. The outside decoration would commence next week.

(h) **CAR PARK – PATH TO SCHOOL:** It was noted that the school governors had requested that the path to the school be provided with a tarmac surface, like the car park. **IT WAS AGREED** that the school governors be advised to follow this up with the Education Authority, OCC.

(i) **ACCOUNTS FOR PAYMENT:** It was noted that the following accounts had been paid:

(a)	HM Revenue & Customs – Income Tax/NI:	£346.17
(b)	Chubb Fire Limited – Servicing, Fire Extinguishers:	£177.23
(c)	British Gas – Sports Pavilion:	£71.82
(d)	Copycat Services - Photocopying:	£61.65
(e)	G Hill & Sons Ltd – Car Park Resurfacing:	£14,827.33
(f)	Mrs J Standen – Catering, Garden Competition:	£94.50

(b) **ACCOUNTS FOR PAYMENT**

It was proposed by Cr Crowley, seconded by Cr Wyatt and **AGREED** that the following payments should be made:

(i)	Miss S E Raven:	£700.26
	1. Salary, July 2006:	£379.28
	2. Payment to Village Cleaner, July 2006:	£77.00
	3. Paint for outside of Sports Pavilion:	£168.73
	4. Diffuser for Light – Sports Pavilion:	£32.95
	5. Engraving of Trophies, Garden Competition:	£42.50
(ii)	Mrs K Sharp, Cleaner/Caretaker:	£139.33
(iii)	MRH Services:	£488.80
	1. Removal of step and ramp and installation of new Ramp – Sports Pavilion:	£418.80
	2. Re-concrete manhole cover – Sports Pavilion:	£40.00
	3. Service Inspection of Play Area:	£30.00
(iv)	Radley PCC – Hire of Hall:	£77.00
(v)	Society of Local Council Clerks – Clerk’s Conference:	£265.00
(vi)	National Association of Local Councils – Local Council Review:	£14.00
(vii)	Mr and Mrs L Jones – Prize, Garden Competition:	£50.00
(viii)	Mr and Mrs V Bishop – Prize, Garden Competition:	£25.00
(ix)	Mr and Mrs B Mott – Prize, Garden Competition:	£25.00
(x)	Ms M Timms – Prize, Garden Competition:	£20.00
(xi)	Mr and Mrs G Cook – Prize, Garden Competition:	£20.00
(xii)	Mr and Mrs N Cox – Prize, Garden Competition:	£20.00

(c) **PROVISION OF DOG BINS:** It was reported that the DC had suggested that the cost of moving the dog bin be met on a 50/50 basis by the District Council and the Parish Council, the cost to the Parish Council being £30. It was proposed by

Cr Wilson, seconded by Cr Crowley and **AGREED** that the Parish Council should agree to the DC's suggestion and pay £30 towards the cost of moving the dog bin. Cr Mott asked that his objection to this be put in the minutes as he felt it was the DC's responsibility to meet the full cost.

- (d) **SAVE RADLEY LAKES – REQUEST FOR FINANCIAL SUPPORT:** The Parish Council discussed the letter from Save Radley Lakes requesting assistance with funding for a legal action in relation to the RWE Npower Planning Application to fill the gravel pits, if this proved necessary. £500 was suggested as a contribution, but **IT WAS AGREED** that no decision should be made until the Clerk had ascertained what powers the Parish Council had to give assistance. The Clerk had asked the OALC for advice.

IT WAS AGREED that an approach should be made to the DC to see if that Council would be willing to take any legal action necessary as the Parish Council could not support it to any significant degree.

106/06 RECOGNITION OF YOUTH LEADERS IN THE PARISH

Deferred until the next meeting

107/06 CORRESPONDENCE

(i) **ACTION REQUIRED:**

(i) **FOR ACTION:**

- (a) Oxfordshire County Council – Oxfordshire Minerals and Waste Development Framework – Minerals and Waste Issues and Options Consultation Paper, June 2006: The Parish Council decided not to make any comments.
- (b) Vale of White Horse DC – Housing Strategy Forum, 14 September 2006: The Parish Council decided not to be represented at the Housing Strategy Forum.

(ii) **FOR INFORMATION:**

- (a) Oxfordshire County Council:
- (i) News, July 2006
 - (ii) Our Choice, Their Future – summary of the results of survey of pupils' journeys to school
 - (iii) Oxfordshire News Magazine, Summer 2006
 - (iv) Recruitment Advertising Campaign – Home Support
 - (v) Definitive Map and Statement of Public Rights of Way for Oxfordshire: to be distributed in the next few weeks.
- (b) Vale of White Horse DC:

- (i) Local Plan Adoption – plan came into operation on 14 July 2006
- (ii) Parish Cleansing Grant 2006/2007: The Parish Council had been awarded £286 towards the cost of Parish cleaning.
- (c) Annual Report, the Oxford Preservation Trust 2005
- (d) Clerks and Councils Direct, July 2006
- (e) Thames Valley Police – Family Open Day, Thames Valley Police Museum, Sulhamstead, near Reading, on 12 August 2006 between 10 am and 4 pm
- (f) Oxfordshire Playing Fields Association Newsletter, Summer 2006
- (g) Uffington White Horse Show, 27 & 28 August 2006

108/06 CONSERVATION MATTERS

- (a) **GARDEN COMPETITION:** Councillors noted that the presentations for the Garden Competition would be held on Saturday, 29 July 2006, in the Village Hall. The Garden Competition Working Group would meet to review the arrangements.
- (b) **FOOTPATH 9:** No further comments had been received from the OCC field officer regarding the request for a TRO.
- (c) **BEST KEPT VILLAGE – REPORT ON RADLEY:** The report was noted.
- (d) **ALLOTMENTS:** The Chairman and Vice-Chairman reported that they had visited the allotments, and were very happy with the standard of allotment keeping. They also considered that the wooden slatted compost bins were suitable for the allotment site. The Clerk was asked to write to the allotment holders indicating that the current arrangements were acceptable, but asking that no food waste be composted at the allotments.
- (e) **BENCH, PEBBLE HILL:** It was noted that some concerns had been expressed about the height of the bench, but **IT WAS AGREED** that no action should be taken at the moment. Cr Standen reported that one of the residents at Pebble Hill had agreed to be photographed using the bench.
- (f) **SECOND NOTICE BOARD:** The Chairman and Vice-Chairman **AGREED** to meet to look at suitable sites for discussion at the next meeting.
- (g) **LIME TREES – WHITES LANE:** Cr Wilson reported that this would be followed up in the autumn.

109/06 HIGHWAY MATTERS

- (a) JUNCTION AT WHITES LANE/FOXBOROUGH ROAD: The possibility of a meeting with the Oxfordshire Highways and the Bursar and farmer to discuss the hedge at this junction was being pursued.
- (b) PEDESTRIAN CROSSING, SANDFORD LANE: No reply had been received.
- (c) PEDESTRIAN CROSSING, CHURCH ROAD: The Clerk had been in touch with the school regarding a “lollipop” person, but had not yet had a reply.
- (d) TRAFFIC PROBLEMS – LOWER RADLEY: A meeting with a representative of Oxfordshire Highways to discuss possible safety measures was being pursued.
- (e) SUGWORTH LANE: The Clerk had been in touch with the OCC regarding safety signs for this area.
- (f) ROAD/FOOTWAY REPAIRS: It was noted that a lot of areas were marked up for repair.

110/06 PARISH WEBSITE

Cr Wilson did not think that the budget allocated for 2006/2007 would be sufficient to meet the cost of the website expenses as more input from Darren Sandbach was required and this would be in the region of £200. **IT WAS AGREED** that this work should proceed, and the budget for the website would be reviewed in October when the revised budget was prepared.

111/06 REPORT OF DISTRICT AND COUNTY COUNCILLOR

Cr Johnston reported on the meetings at the OCC and the DC in relation to the consideration of the RWE Npower planning application. The details of his report had been included under this item.

112/06 NOTIFIED BUSINESS

- (a) WHO’S WHO FOR RADLEY VILLAGE: To be put on the next agenda.

Date:

Chairman

