

**MINUTES OF THE ANNUAL PARISH MEETING OF RADLEY PARISH
COUNCIL HELD AT THE CHURCH ROOM, RADLEY, ON THURSDAY, 10
MAY 2007 AT 7.30 PM**

PRESENT: Cr J Standen (in the Chair)
Crs Crowley, Henderson, Nutt, Rogers, D Standen, Wilson, Wren

63/07 DECLARATIONS OF OFFICE

Declarations of Office were signed by all Councillors. The Clerk reported that Cr Johnston had also signed the necessary form.

64/07 ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

It was proposed by Cr Nutt, seconded by Cr Wren that Cr Crowley should be elected as Chairman. It was proposed by Cr D Standen, seconded by Cr Henderson that Cr J Standen should be elected as Chairman. As there were two nominations for Chairman, a paper vote was taken, which resulted in four votes for each candidate, and the acting Chairman, Cr D Standen, had an additional vote, which resulted in Cr J Standen being elected as Madam Chairman of the Parish Council for the year 2007/2008.

It was proposed by Cr D Standen, seconded by Cr Wren and **AGREED** that Cr Crowley be elected as Vice-Chairman of the Parish Council for the year 2007/2008.

Declarations of Office were signed by the Chairman and Vice-Chairman.

65/07 DECLARATIONS OF INTEREST

Cr Crowley declared a personal but non-prejudicial interest as set out in the Standards Board for England lobby group, dual-hatted members and the Code of Conduct, top paragraph, page 7 in relation to matters relating to Radley Lakes.

There were no other Declarations of Interest.

66/07 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cr Johnston.

67/07 ELECTION OF COMMITTEES AND ADVISORY WORKING GROUPS

It was **AGREED** that the membership for the Committees and Advisory Working Groups should be as follows:

Finance and Administration Committee:	Cr R T Johnston
	Cr D Nutt (Playing Field Coordinator)
	Cr G Rogers
	Cr D Standen

	Cr M Wren
Liaison Committee – RWEnPower:	Cr C Henderson Cr D Nutt Cr D Standen Cr M Wilson Cr M Wren
Garden Competition Advisory Working Group:	Cr G Rogers Cr D Standen
The Committee indicated that it wished to co-opt Lynda Pasquire on to the Working Group.	
Annual Tree Planting Programme/Maintenance of Footpaths Advisory Working Group:	Cr C Henderson Cr R T Johnston Cr D Nutt Cr M Wilson
Village Pond Management Committee:	Mr Nigel Franklin, Radley Primary School Mr Paul Gamble, Radley College Cr Denis Standen Cr Guy Rogers
Website Working Group:	Cr M Wilson Cr B Crowley Mr John Huddleston Mrs Joyce Huddleston
Village Shop Management Committee:	Cr M Wilson

The Chairman and Vice-Chairman were ex-officio members of all committees and advisory working groups.

The Working Arrangements of the Parish Council and the Terms of Reference of the Committees and Advisory Groups were noted.

68/07 REPRESENTATIVES FOR:

Village Hall Management Committee:	Cr C Henderson/Cr Wren
Parish Transport Representatives:	Cr D Standen (Buses/Trains) Cr B Crowley (Roads)
Link with Southern Electricity:	Cr J Standen
Oxfordshire Playing Fields Association:	Cr D Nutt
Thames Valley Police:	
• Country Watch:	Cr D Nutt
• Neighbourhood Action Group:	Cr D Nutt Cr M Wren

69/07 PLANNING APPLICATIONS

The Parish Council reviewed the current method of dealing with planning applications and **AGREED** that this should continue. Plans would be circulated as received to the following Councillors:

- Cr J Standen
- Cr D Standen
- Cr M Wilson
- Cr G Rogers
- Cr D Nutt
- Cr B Crowley

70/07 PARISH COUNCIL MEETINGS

The running of the meetings and the agenda were discussed, and the following was **AGREED**:

- (a) The following should be included before the start of the agenda:

“The first ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting. Members of the public wishing to speak should notify the Clerk in advance.”
- (b) Matters Arising should be changed to Matters Arising (See Clerk’s report.
- (c) Correspondence should be lower down the agenda, and the Clerk should attach more information on correspondence needing action.

The changes would be subject to variation if it was thought a different approach was more helpful.

The Clerk requested agenda items by the Wednesday the week before the meeting.

71/07 DATE OF NEXT MEETING

The next meeting of the Parish Council would be held on Thursday, 24 May 2007, at 7.30 pm.

Date:
Chairman