

**MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL HELD IN THE CHURCH ROOM, RADLEY ON THURSDAY 27<sup>th</sup> OCTOBER 2011**

**PRESENT:** Cr J Standen (in the chair)  
Crs Crowley, Davies, Henderson, Howard, Johnston, D Standen, Pasquire and Tomlinson

**In attendance:** Two members of the public and PCSO Adi Wright (for part) and the clerk

**127/11 APOLOGIES FOR ABSENCE:**

Crs Cook and Platts and County Councillor Fatemian.

**128/11 DECLARATIONS OF INTEREST:**

Cr Pasquire declared personal interests in matters relating to the Friends of Radley Lakes and Friends of Radley Station and a personal and prejudicial interest in items relating to Radley Village Shop.

Crs J Standen declared personal interests in matters relating to Friends of Radley Station and Radley Village Shop.

Cr Davies declared personal interests in matters relating to Friends of Radley Station and Radley Village Shop.

Cr D Standen declared personal interests in matters relating to Friends of Radley Station and Radley Village Shop.

Cr Tomlinson declared a personal interest in matters relating to Radley Village Shop and the Parish Plan.

**129/11 MATTERS RAISED BY MEMBERS OF THE PUBLIC:**

Mrs Pether reported safety concerns at parking in Church Road at school pick up and drop off times. Parents park on Church Road where there are white lines at the side of the road and it is often difficult to cross. It is thought that people are discouraged from walking to school because of the condition and width of the pavement and road. A parent had been clipped by a wing mirror whilst walking on the pavement.

Councillors were to meet the Area Highways representative regarding the tree roots damaging the pavement and would raise these matters with him. They would also request that Radley College cut back the shrubbery which grows over the pavement and road.

PCSO Wright undertook to attend. He will try to arrange his duties to be there for morning drop-off time.

Cars are also parking in the bus stops. Highways will be asked if a “no stopping” sign can be installed so that parking restrictions can be enforced.

**130/11 ORDINARY MEETING OF THE COUNCIL HELD ON 22<sup>nd</sup> SEPTEMBER 2011:**

Corrections to the minutes:

112/11(e): Should read Church “*Road*”.

114/11(b)(iv) Park and Rides: As part of its budget saving proposals, the County Council planned to reintroduce charging for parking in the two car parks for which it has responsibility.

115/11(f): The meeting was held on *August 25<sup>th</sup>*.

With those corrections, the minutes were accepted as a true record for signing by the Chairman

**131/11 CLERK'S UPDATE:**

- (a) BIN, FOXBOROUGH ROAD: Cr Tomlinson objected to a bin being fixed to her garden wall. The clerk was asked to establish what was previously agreed and what would be acceptable to Highways. A site meeting would be arranged.
- (b) CROSSING, KENNINGTON ROAD: The Officer had responded with some basic information but the clerk was asked to submit a Freedom of Information request to for all the information requested.
- (c) POTHOLES: Councillors were asked to send reports of potholes to the clerk to be raised with Highways.
- (d) PARKING AT RADLEY STATION: It was reported that the Friends of Radley Station met Matthew Lee from First Great Western on 19<sup>th</sup> October. He reported that funding was in place for 30 additional spaces.

There were concerns that overflow cars were parking in St James' Road and the layby outside 108, Foxborough Road.

**132/11 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS:**

- (a) DISTRICT COUNCILLOR:  
Cr Johnston has been told informally that officers are preparing a new Corporate Plan.

He was pleased to note that the Council had voted unanimously to object to Radley moving to the new Henley constituency.

He had confirmation that free parking in the town centres will be paid for out of the "new homes bonus".

- (b) COUNTY COUNCILLOR: No report.

The clerk was asked to write to Cr Fatemian saying that the Council had expected to have clarification at this meeting of the confidential matter alluded to at the last meeting. It expects to be kept better informed and it would be helpful to have his report in advance of future meetings.

**133/11 POLICE MATTERS:**

PCSO Wright reported that the speeding operation outside Radley College was so successful that it will be a static site. He will monitor these plans.

Pebble Hill, Sugworth Lane and Kennington Road residents request that the recent Saturday morning exercise is repeated. The Council emphasised that it has been very concerned about speeding on Kennington Road since the recent fatal accident.

It was an action from the Parish Plan to meet the police to ask them to increase police presence in the parish. It was suggested that PCSO Wright might attend the retirement group. He was thanked for coming.

#### **134/11 PLANNING MATTERS:**

(a) **NEW APPLICATIONS:**

Cr Johnston declared a personal and prejudicial interest as a member of the Vale Planning committee and withdrew from the meeting while this item was discussed.

- (i) 11/02421/FUL - Erection of a new conservatory - 1, Sugworth Lane: The Council had NO OBJECTION to the application.
- (ii) 11/02514/FUL – Erection of a single storey flat roofed rear extension and proposed porch – 91 Foxborough Road:

Crs J Standen and D Standen declared personal and prejudicial interests as they are related to the applicant and withdrew from the meeting.  
The Council had NO OBJECTION to the application.

(b) **APPLICATIONS RETURNED DURING THE MONTH:**

11/02100/FUL: 6 Catharine Close Radley Abingdon Oxfordshire OX14 3AR – Returned with NO OBJECTION.

(c) **VALE DECISIONS:**

11/01768/FUL:– 4 Drysdale Close: Approved with conditions.  
11/01921/FUL - 72 Foxborough Road- Approved with conditions.  
11/01650/FUL: Bakers Close, Lower Radley – Approved

(d) **WETLAND CENTRE:** There was nothing further to report.

- (e) **TUCKWELL CLEUD:** There was nothing further to report. The CLEUD application is being held up by Tuckwells' stating that they plan to submit an application for the site. It had been understood that Cr Fatemian was to pursue determination and the Council will request an update. It is believed that OCC has been told it has grounds for refusal and it was proposed by Cr Pasquire, seconded by Cr Tomlinson and AGREED that the Council should write to them

- (f) **THRUPP LANE:** Radley Local Liaison meeting 22<sup>nd</sup> November:  
Kevin Broughton had arranged a meeting of all interested parties including the Parish Council, landowners, Vale Planners and Nicola Blackwood. It was agreed that the Chairman and Vice-Chairman should both attend and that the Council would write to suggest that Mr Dockar-Drysdale and a representative of Highways should also be invited.

#### **135/11 HIGHWAY MATTERS:**

- (a) **FOOTPATH 8:** The clerk was asked to resend the Council's letter recorded delivery with an expected reply date two weeks after. The Council would agree a specification for the repair works and seek alternative quotes.
- (b) **RECURRING PUDDLE, KENNINGTON ROAD:** Cr Howard reported that concerned residents have been clearing grass back off the pavement.

- (c) WINTER SALT: The clerk was asked to ask the coal yard and Kevin Coster at Pebble Hill whether salt can be stored there.
- (d) PAVEMENT, CHURCH ROAD: The clerk reported that Highways has planned works to improve the pavement, but thought that they would not completely resolve the problem. She had arranged to meet the Area Highways representative on Thursday 3<sup>rd</sup> November to show him areas of concern in the village and would speak to him then.
- (e) AREA HIGHWAYS STEWARD: The Area Highways steward will attend the November meeting.

### **136/11 FINANCIAL MATTERS:**

- (a) REPORT OF THE EXTRAORDINARY FINANCE AND ADMINISTRATION MEETING held on 13<sup>th</sup> October: The notes of the meeting were received, and Cr Crowley presented the report:

The football club had presented an income and expenditure account but no statement of balances.

They had stated that FA fixtures mean that they need to have a block booking as they only know at short notice when they will be playing.

The committee was concerned about sub-letting to a men's club and RYFC said that this is part of the club and is being carefully monitored.

As agreed at the last meeting, the Committee offered the Club the lease of the pavilion at a peppercorn rent if they take on full responsibility for all running expenses.

The committee recommended the following:

- (i) That, subject to agreement by the Council's landlord, the Parish Council should offer the lease of the pavilion to Radley Youth Football Club, at a peppercorn rent, inviting the club to take on all costs associated with the pavilion. Under the terms of this lease, it is proposed that the football club would become responsible for meeting the cost of all services, maintenance and repairs relating specifically to the pavilion (but not to the pitch).

The Council would then look favourably on pitch hire rates for subsequent years. The football club would be offered a block booking of the pitch during the football season but would be charged a discounted hourly rate for any bookings over the summer, all of which would have to be booked in advance.

If the football club responds favourably to the lease offer, the Council should defer the prevailing rental increase until next year as per (b).

- (ii) That, if the Football Club responds favourably to the lease offer and while proceedings are underway to set up the lease, the Council should defer the prevailing increase in fees to the end of the season with notice that, in the absence of a lease, from September 2012, the Parish Council will revert to its current position of continuing to

seek to charge more economic fees with a view to recovering a higher proportion of the costs associated with running the pavilion..

In the interim, rent should be charged at £1,000 for the use of pitch and pavilion for the current season (from September 1st 2011 to May 15th 2012). From May 16th to August 31st 2012, an hourly rate of £7.50/hour for pitch and pavilion will apply, with all usage booked in advance.

- (iii) If the football club rejects the lease offer or fails to undertake serious negotiations with a view to taking on a lease, the Parish Council will revert to its current position and the already agreed increase in rent and booking conditions will be imposed forthwith.
- (iv) That the Council should write to the Dockar-Drysdale family expressing an interest in purchasing the field to keep it in perpetuity for sports pitches.

It was proposed by Cr Johnston, seconded by Cr Henderson and the Council **AGREED** to accept the committee's recommendations.

The clerk was asked to write to Radley College requesting their permission to sub-let the pavilion to Radley Youth Football Club.

- (b) OALC "Getting to grips with Finance"- It was **AGREED** that the clerk would attend.
- (c) ANNUAL PLAY AREA INSPECTION: The report was received proposed by Cr Johnston seconded by Cr Pasquire and **AGREED** to ask MRH Services to action all items raised. The village cleaner would be asked to vary his route in the school holidays to empty the litter bin more often.
- (d) AUTHORISATION OF PAYMENTS:  
It was proposed by Cr Johnston, seconded by Cr Henderson and **AGREED** that the following payments should be made:

**Accounts paid during the month:**

457	David Mc Intyre	Pavilion gas service	£	144.00
458	British Gas Business	Pavilion electricity supply	£	60.89
459	British Gas Business	Pavilion gas supply	£	31.36

**New payments:**

460	Mrs J E Dymock	Salary October 2011	£	724.38	£	835.54
		Village Cleaner November 2011	£	86.58		
		Expenses:				
		Printer cartridge	£	19.06		
		Postage	£	5.52		
461	Mrs Karen Sharp	Salary October 2011			£	148.15
462	Miss Sally Raven	Parish Plan expenses	£	80.00	£	80.00
463	HMRC	Tax & N.I.			£	96.98
464	Thames Water	Water supply - pavilion			£	156.57
465	Thames Water	Water supply - allotments			£	10.46
466	Oxfordshire County Council	Two Salt bins (at £250each + VAT)			£	600.00

467	Rail future	Subscription	£	21.00
468	Parchments	Parish Plan printing	£	694.79
469	Playsafety Limited	Annual Play area inspection	£	79.20
470	BDO LLP	External Audit fee	£	510.00
471	John Huddleston	Refund of website hosting fee	£	56.40
472	Mr D Standen	Refund for repair materials for the Pebble Hill bench	£	10.00
473	Berinsfield Community Business	Gardening (on 2 dates)	£	589.08
474	Ms Kayla Tomlinson	Parish Plan expenses	£	147.61

Crs J Standen, D Standen, Davies and Tomlinson did not participate in the vote as there were cheques for Cr D Standen and Cr Tomlinson.

### **137/11 CONSERVATION:**

- (a) **TREE PLANTING COMMITTEE:** The Guides were to receive trees from Sainsburys and had requested guidance on where they should be planted. It was suggested that they could go in the strip of land between Footpath 8 and the road.
- (b) **THRUPP LANE:** The clerk would report on costs when the licence had been received from OCC.

**138/11 RADLEY LIAISON MEETING:** Notes of the meeting were received.

### **139/11 PARISH PLAN:**

Cr Tomlinson reported that the Plan was launch on October 23<sup>rd</sup> was attended by about 50 people. It was on the website and Councillors would receive hard copies. The Clerk was asked to convey their compliments to the Steering Committee on a very clear presentation

It was agreed that the Council will discuss and adopt the plan at the next meeting.

### **140/11 ENVIRONMENTAL NUISANCE, THRUPP LANE:**

Complaints had been received about Tarmac vehicles that are dirty and do not appear to be washed clean of concrete dust before leaving the plant. It was stated that Tarmac have also recently started using loud tannoy announcements at their site which can be clearly heard from Thrupp Lane properties.

It was agreed that the Council would send the detailed report of the problems that had been received and ask what measures were being taken.

Residents have asked the Vale planning to investigate what they suggest is an infraction of the CLEUD.

### **141/11 CONSULTATIONS:**

**DCLG - NEIGHBOURHOOD PLANNING:** To be discussed at the next meeting.

**142/11 DIAMOND JUBILEE:**

Cr D Standen reported that a preliminary meeting had been held attended by 8 members of various village organisations. A further meeting was planned.

**143/11 CULHAM MOTOCROSS – NOISE NUISANCE:**

A number of complaints had been received about the event held on the weekend on 24<sup>th</sup> and 25<sup>th</sup> September when a tannoy had been audible as far away as Woodlands.

Cr J Standen had contacted the owners and they had explained that this was a national event organised by an outside agency. They undertook to advise the village in advance of next year’s events. Councillors had contacted Environmental Health and Alick Natton was to investigate whether the activity requires planning permission now that it has become more intrusive.

It was proposed by Cr Crowley, seconded by Cr Tomlinson and **AGREED** that the Parish Council will write to the owners saying that the level of noise is unacceptable to the village of Radley.

**125/11 CORRESPONDENCE:**

For action:

- (a) Funfair: Request to use the playing field: Councillors approved and hoped that this could be booked for the Diamond Jubilee.
- (b) Report of dumped garden waste in Thrupp Lane: Noted.
- (c) South and Vale: Internal audit services: The clerk had replied that the Council might be interested in this service.
- (d) The Woodland Trust: Community Tree packs: Noted.
- (e) Oxfordshire Repatriation Memorial Bell Appeal – request for a donation: Noted.
- (f) Friends of Radley Station – request for a donation: Noted and referred to the Finance and Administration committee.
- (e) Radley Guides – request for a donation: This was referred to the Finance and Administration committee’s November meeting.

For information:

- (a) Open Spaces Society Special general meeting 23<sup>rd</sup> November at Euston Rd, London: Noted
- (b) Citizens Advice Bureau – Help for helping your residents: Noted
- (c) CPRE/NALC booklet: How to respond to planning applications: The clerk would try to obtain more copies.

Signed.....Date.....  
(Chairman)