

## **RADLEY VILLAGE PLAN STEERING COMMITTEE**

### **Notes of Meeting held on Monday, 19 October 2009 at 7.00 pm at the Bowyer Arms**

**PRESENT:** Ms Kayla Tomlinson (in the Chair)  
Mr David Buckle  
Mr Garry Cook  
Mr Bob Earl  
Mrs Fiona Wilkes  
Cr Ian Yorston  
Mrs Martha Young  
Miss Sally Raven

**APOLOGIES:** Cr Eric Davies  
Mr Nick Frearson  
Cr Jenny Standen  
Mr Anton Nath

**1. Notes of meeting held on the 21 September 2009:** The notes were accepted as a true record.

**2. Action Points from Notes:**

**2.1 Membership:**

Radley College: David Anderson had withdrawn from the group as he could not guarantee attending meetings.

Primary School: Ian Yorston indicated that Mark Jewell and Tracey Fernandez did not feel able to join the group. Frances Lockwood had reiterated that she was not able to join the group but had circulated the agenda and papers to the governing body in case anyone was able to participate.

Ian Yorston indicated that he would represent both Radley College and the Primary School.

There was disappointment that the Vicar had not been able to come to the meeting.

**2.2 Publicity:**

Lynda Pasquire was currently dealing with the content of the Village Plan website. There was a meeting of the Parish Council Website Working Party tomorrow, and Ian Yorston would discuss what was required.

The Committee agreed that the notes of the meetings and agenda should be put on the website. In addition, arrangements were being made for the 1984 Village Plan to be put on the Parish Council website with a link to the Village Plan pages.

**2.3 Skills Audit:** Bob Earl outlined his skills. No information had been received from Martha Young and Nick Frearson. Kayla Tomlinson would amend the list and circulate it to members.

- 2.4. Logo:** It was confirmed that the details had been circulated widely as agreed at the last meeting. Members confirmed that they would meet at 55 Foxborough Road at 3 pm on Sunday, 15 November 2009. It was agreed that an approach should be made to Abingdon Herald to see if it would print a news item on the logo competition.

**ACTION:**

- (a) Gary Cook would draft news item

- 2.5 Youth Groups:** It was confirmed that an approach had been made to the youth groups, and a Love/Hate survey had been undertaken by the Radley Youth Club. The other groups were being pressed to participate. An approach needed to be made to the Primary School.

Members thought that the questionnaire prepared by Eric Davies was a “cracking” document. It was noted that Anton Nath’s advice was that it should only be used for children up to 10 years old, but the Committee thought that it was very suitable for use by all groups in the Parish, and not just for the younger children.

**3. Preparation of Project Plan**

- 3.1 Draft Project Plan:** The Project Plan was discussed at length. Members considered that the time span for preparing the Village Plan was far too long and must be shortened to keep the interest in the project alive. Following amendments to the time table for the different events, it was decided that it was possible for the draft plan to be completed by June 2010 with its launch of the Plan at the beginning of September 2010.

**ACTION:**

- (a) The amended Project Plan would be circulated.  
(b) As Eric Davies had agreed to undertake the work on the questionnaire and the analysis of the responses, the shortened timetable would need to be discussed with him.

- 3.2 Contact with village organisations:** Leaders of the village organisations should be approached as soon as possible to see if they would be willing to ask their members to complete the short Love/Hate questionnaire at a November meeting. It was suggested that the village groups should be approached by email, but the following people agreed to act as contacts with these groups:

Martha Young:	Bellringers/Meeting Point
Kayla Tomlinson:	WI/Retirement Group/Lunch Club/Save Radley Lakes
David Buckle:	Cricket Club
David Buckle/Sally Raven:	History Club
Jenny Standen:	Friday and Sunday Clubs
Sally Raven:	Brownies/Guides/Radley Football Club/Radley Primary School/Friends of Radley Station/Quilters/Women’s Fellowship
Ian Yorston:	Radley College

**ACTION:**

- (a) Those listed would be the contact person for the groups in question.
- (b) A4 size questionnaires would be made available to all groups. Sally Raven would ascertain the cheapest cost for the required photocopying, and the contact member was asked to advise Sally of the number of questionnaires required.

**3.3 Radley Village Issues from Post-Its and the Radley Village People/Communities:** These lists were discussed, and some small amendments were made.

**ACTION:** These would be amended and re-circulated.

**3.4 1984 Village Plan:** David Buckle proposed that members of the Steering Committee should read the 1984 Village Plan and decide if it could be revised and brought up to date. He tabled some alterations which he thought were essential, and indicated that he did not feel the physical structure of the village had altered much since that time.

Members wholeheartedly accepted this proposal, agreeing that the original village plan contained a lot of information which was still relevant for the new plan. However, it was appreciated that it was essential to get views back from the community as there had been many changes in working patterns and life styles which needed to be incorporated into the new Plan. The surveying of different groups should continue, as should the preparation of a pilot questionnaire and a village-wide questionnaire.

It would be useful if the 1984 Village Plan could be put on the Parish Council website with a link to the Village Plan pages.

**4. Finance:**

**4.1 Claims for Expenditure:** There was one claim for expenditure (£6.65 for photocopying), and **IT WAS AGREED** that this should be paid.

**4.2 Preparation of application for grant:** There was detailed discussion on how the new Village Plan would be circulated – printed copies/internet. Points made:

- It was clear that there was no information on how many people in Radley had internet access, and consideration would need to be given to having questions on this in the questionnaire which would be circulated to all households.
- There was a need to communicate with those people who did not attend any of the local organisations.
- A decision needed to be taken on how the questionnaire would be circulated – to households or individuals.

**ACTION:** This item would be put on the agenda of the next meeting.

**5. Dates of Meetings:**

Sunday, 15 November 2009, at 3 pm, 55 Foxborough Road

Monday, 16 November 2009, at 7 pm, Bowyer Arms

Monday, 21 December 2009, at 7 pm, 1 St James Road